



**PM Services NW**  
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**PMBOK Process No 7 – Define Activities**

**By Ray Myers, Jr., PMP**

**Process Group:** Planning

**Knowledge Area:** Time Management

**Process #7:** Define Activities

**PMBOK V4:** 6.1

Define Activities is the process of identifying the specific actions to be performed to product the project deliverables.

Inputs

- Scope baseline
- Enterprise environmental factors
- Organizational process assets

Tools and Techniques

- Decomposition
- Rolling wave planning
- Templates
- Expert judgment

Outputs

- Activity list
- Activity attributes
- Milestone list

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