



**PM Services NW**  
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**PMBOK Process No 5 – Define Scope**

**By Ray Myers, Jr., PMP**

**Process Group:** Planning

**Knowledge Area:** Scope Management

**Process #5:** Define Scope

**PMBOK V4:** 5.2

Define Scope is the process of developing a detailed description of the project and product.

Inputs

- Project charter
- Requirements documentation
- Organizational process assets

Tools and Techniques

- Expert judgment
- Product analysis
- Alternatives identification
- Facilitated workshops

Outputs

- Project scope statement
- Project document updates

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